



Statement of purpose

Aims and objectives

The Statement of Purpose, all policies and procedures are reviewed and updated as necessary and/or in line with any changes in regulation. The aim of Kinnerton Little Acorns is to provide a high-quality, accessible wrap-around childcare offering a range of play activities and a welcoming atmosphere.

Children for whom care is provided

The club operates for children of Derwen foundation primary school ages 2 to 11 years old as stated in the admissions policy. The club caters for up to 40 children in line with our care and social services inspectors of Wales CIW registration. The club offers a child orientated environment meeting the social physical and intellectual creative and emotional needs of the children and recognising the individual needs of each child who attends

Opening hours

Kinnerton Little Acorns runs 4 sessions between 7:45am-9:00am, 9:00am - 11:30am, 11:30am*-3:00pm and 3:00pm-6:00pm every weekday during school term only.

Nursery Class/Early Entitlement children may join us from 11:30am-3:00pm reflective of the 30 Hours free childcare split between Education and play hours.

Staffing

Staffing levels meet the requirements set by CIW at all times. There will be an 8 to 1 staffing ratio for children aged 7 and under, 10 to 1 ratio for children aged 8 and older and 4 to 1 ratio for children aged 2 to 3 years. Staff will be qualified in First-aid, Health and Safety, Child protection and Food hygiene. The Club Manager holds Cache level three. All staff are DBS checked and student volunteers sign in and out of our register and are never left unsupervised.

Club premises/ facilities offered

The club is based at Derwen Primary School and has a purpose built building and fenced outdoor play areas. The club provides appropriate areas for a range of needs including food preparation and dining area, a quiet area, a play area and outdoor play spaces. Toilets and First-aid facilities are available as well as storage and administrative space. There are a suitable number of toilets available for use by the children attending the club.

Services offered

In line with the Arrival and Collection Policy, the club staff collect the children from the parents/school classrooms and accompany them to the premises where the children are registered.

Snacks and drinks available at the beginning of each session for Breakfast and Afterschool Clubs. There is a designated time set for snack during our Early Entitlement | Playgroup Session.

Lunch can be provided by the parents in the form of a packed lunch or a school lunch can be ordered via the school for those attending Wraparound Care. All food and drinks offered are in line with the healthy eating policy and meet the dietary requirements and preferences of children as indicated on the Child's registration form.

Activities offered

A wide variety of activities are offered. Some activities will be planned weekly by play workers while still offering opportunities for free play. Children will be encouraged to partake in the planning and evaluation of activities and ideas.

Languages used

The main language of the club is English, bilingual signs will be used where appropriate. We enjoy speaking Welsh with the children during our welcome song and goodbye song.

Club routine

The usual routine of the Breakfast Club;

7:45am - 8:30am	Children arrive, collect from parents, complete daily attendance register
7:45am - 8:30am	Snack time
8:30am - 8:45am	Structured free play
8:45am - 9:00am	Club close, children are taken to classrooms and handed over to class teacher

The usual routine of Early Entitlement | Playgroup;

9:00am - 10:30am	Children arrive, complete daily attendance register and then structured free play
10:30am - 10:45am	Snack time
10:45am - 11:15am	Outdoor play weather permitting
11:25am - 11:30am	Children are collected by parents/carers

The usual routine of Wraparound Care;

11:30am	Nursery Class/Early Entitlement children arrive, complete daily attendance register
11:45am - 12:30pm	Lunch time
12:30pm - 2:30pm	Structured free play and outdoor play where possible
3:00pm	Club closes, children are collected by parents/carers or children stay at club ready for afterschool club

The usual routine of the After School Club;

3:00pm - 3:20pm	Collect children from classrooms and escort to club, complete daily attendance register
3:10pm - 3:45pm	Snack time
3:45pm - 5:55pm	Structured free play
6:00pm	Club closes, children are collected by parents/guardians

Terms and conditions

The terms and conditions for using the club are set out in our parents and club contract and the club policies and procedures. Parents and carers must sign this before the child starts attending the club. This contract includes arrangements for collection of fees and notice of a 4 week cancellation notice period for sessions.

Admissions policy

The club is open to any child attending Ysgol Derwen primary school. We have a detailed admissions policy which can be found on the website. A copy can also be obtained from the Administrative Manager.

Contact information

Contact name Kim Challinor
Contact number 07594 265 652

Contact address

Kinnerton Little Acorns
Derwen primary school
Main road
Higher Kinnerton
CH4 9AJ
Contact email address Office@KinnertonLittleAcorns.co.uk

This address should be used for all written correspondence to the club management committee and registered person or club manager.

Arrangements for complaints

We welcome suggestions and constructive criticism from parents, carers and children to help us maintain a high-quality provision. Please speak with the Club Manager if you would like to make any suggestions. However, from time to time if a parent or carer may find it necessary to follow the complaints procedure copies can be found on the website or a copy can be obtained from the Club Manager or Admin Manager.

Arrangements for dealing with an emergency

The club has comprehensive emergency procedures. Details can be found on the website or be obtained from the Club Manager or Admin Manager. This Statement of Purpose and all policies and procedures are reviewed and updated as necessary and or in line with any changes in regulation and at least annually. Any changes to the service are notified to CIW. The club notifies parents and carers of any changes to the clubs' policies and procedures.