



# Annual General Meeting

Thursday 23<sup>rd</sup> January 2020 6pm – School staff room

All Welcome

Our Wraparound Clubs depend on the good will of parents and their involvement on the committee to keep them in existence and thriving. The committee supports the Club Manager and is responsible for running the business side of the clubs, the appointment of staff and policy making. The day-to-day running of the clubs is the responsibility of the Club Manager and her team.

It is vital that we have parents attend the AGM and ensure the committee roles are filled in order for the clubs to continue running. Please do get involved - You may well develop new friendships and skills through helping out and getting to know other families with children of a similar age.

## Available Voluntary Roles

### Secretary

Ensures meetings are effectively organised and minuted. No experience required.

### Treasurer

Oversees the financial affairs of the clubs, financial/accounting experience preferable.

### Performance Co-ordinator

Supports the Club Manager and Admin Manager. Management/Performance Review experience required.

### Charity Set Up Co-ordinator

We are looking for someone who has been involved in setting up/merging a Charity or perhaps has experience of being self-employed.

If you have any queries or want to join the committee please feel free to contact us in advance at [office@kinnertonlittleacorns.co.uk](mailto:office@kinnertonlittleacorns.co.uk)