



## Statement of purpose

### **Aims and Objectives**

The Statement of Purpose, all Policies and Procedures are reviewed and updated as necessary and/or in line with any changes in regulation. The aim of Kinnerton Little Acorns is to provide a high-quality, accessible childcare offering a range of play activities and a welcoming atmosphere.

### **Children for whom care is provided**

The club operates for children ages 2 to 11 years old as stated in the admissions policy. Children are from the local areas and those who attend our Breakfast and Afterschool sessions are predominately students of Ysgol Derwen. The club caters for up to 40 children in line with our Care and Social Services Inspectors of Wales CIW registration.

The club offers a child orientated environment meeting the social, physical and intellectual creative and emotional needs of the children and recognising the individual needs of each child who attends.

The introduction of our Playgroup for children aged 2-3 years old allows for new children to start their journey in education and play and most children in our Playgroup will progress into Ysgol Derwen for their school journey.

### **Opening Hours**

Kinnerton Little Acorns runs 4 sessions between 7:45am-9:00am, 9:00am - 11:25am, 11:30am-3:00pm and 3:00pm-6:00pm every weekday during school term time.

Kinnerton Little Acorns runs holiday clubs up to 6 weeks of the year during school holiday time. These sessions are separate to those during school term time.

Nursery Class/Early Entitlement children may join us from 11:30am-3:00pm reflective of the 30 Hours free childcare split between Education and play hours.

### **Staffing**

Staffing levels meet the requirements set by CIW at all times. There will be a 10 to 1 ratio for children aged 8 and older; 8 to 1 staffing ratio for children aged 7 and under and 4 to 1 ratio for children aged 2 to 3 years. Staff will be qualified in First-aid, Health and Safety, Child protection and Food hygiene. The Childcare Lead holds a Level 3 Certificate or higher.

All staff are DBS checked and student volunteers sign in and out of our register and are never left unsupervised.

### **Club Premises/Facilities Offered**

The club is based at Derwen Primary School and has a purpose built building and fenced outdoor play areas. The club provides appropriate areas for a range of needs including food preparation and dining area, a quiet area, a play area and outdoor play spaces. Toilets and First-aid facilities are available as well as storage and administrative space. There are a suitable number of toilets available for use by the children attending the club.

We are unable to provide a sleep/nap area due to the open plan nature of our building but do have a quiet area should children wish to have time to rest.

### **Services Offered**

In line with the Arrival and Collection Policy, the club staff collect the children from the parents/school classrooms and accompany them to the premises where the children are registered.

Parents are able to drop off children attending our Early Entitlement | Playgroup sessions at 9am and then they are allowed access again to our building at 11:25am to collection their child(ren).

Snacks and drinks available at the beginning of each session for Breakfast and Afterschool Clubs. There is a rolling snack during our Early Entitlement | Playgroup Session.

Lunch can be provided by the parents in the form of a packed lunch or a school lunch can be ordered via the school for those who attend the school Nursery class and then continue their day with us in Wraparound Care. All food and drinks offered are in line with the healthy eating policy and meet the dietary requirements and preferences of children as indicated on the Child's registration form.

### **Activities offered**

Activities are from a wide range that are planned to suit children's age, stage and individual needs and meet our aims and objectives and reflect Welsh Government current strategy. We provide adult-led and child-led experiences that are planned termly, weekly and daily in advance. Activities are risk assessed and children are encouraged to contribute to any review or evaluation of their experiences as they are able and willing.

### **Languages used**

The main language of the club is English, we encourage the use of Welsh language and have Welsh language signs around our setting. We enjoy speaking Welsh with the children during our welcome song and goodbye song and throughout our sessions.

## Club routine

The usual routine of the Breakfast Club;

7:45am - 8:30am	Children arrive, collect from parents, complete daily attendance register
	Breakfast is offered when children have arrived and remove their coats and bags
07:45am - 8:45am	Free play once the children have eaten
8:45am - 9:00am	Club closes and children are taken to classrooms and handed over to class teacher

The usual routine of Early Entitlement | Playgroup;

9:00am – 11:25am	Children arrive, complete self registration and then free play indoors and outdoors for the whole session
10:00am – 10:30am	Snack is prepared and set out and the children are welcome to eat if they wish
11:25am	Children are collected by parents/carers or those who are attending Wraparound Care will remain in our care to continue their day with us

The usual routine of Wraparound Care;

11:30am	Nursery Class children are collected from their classroom and walked to our building, complete self registration and have a short time for free play
11:45am - 12:30pm	Children wash hands and sit down to eat their dinner (either packed lunch or school dinner)
12:30pm - 2:30pm	Free play both indoors and outdoors
3:00pm	Club closes, children are collected by parents/carers or children stay at club ready for afterschool club

The usual routine of the Afterschool Club;

3:00pm - 3:20pm	Collect children from classrooms and escort to club, complete daily attendance register
3:10pm - 3:45pm	Snack time
3:45pm - 5:55pm	Free play both indoors and outdoors
5:55pm	Club closes, children are collected by parents/carers

### **Terms and Conditions**

The terms and conditions for using the club are set out in our parents and club contract and the club policies and procedures. Parents and carers must sign this before the child starts attending the club. This contract includes arrangements for collection of fees and notice of a 4 week cancellation notice period for sessions.

### **Admissions Policy**

The club is open to any child attending Ysgol Derwen primary school and to new children who wish to join our Playgroup/Early Entitlement sessions. We have a detailed admissions policy which can be found on the website. A copy can also be obtained from the Administrative Manager.

### **Contact information**

Contact                      Childcare Lead/Administrative Manager  
Contact number          07594 265 652

### **Contact address**

Kinnerton Little Acorns  
Derwen primary school  
Main road  
Higher Kinnerton  
CH4 9AJ  
Contact email address [Office@KinnertonLittleAcorns.co.uk](mailto:Office@KinnertonLittleAcorns.co.uk)

This address should be used for all written correspondence to the Club Management Committee and Registered Person or the relevant Childcare Lead.

### **Arrangements for complaints**

We welcome suggestions and constructive criticism from parents, carers and children to help us maintain a high-quality provision. Please speak with the Childcare Lead if you would like to make any suggestions. However, if a parent or carer may find it necessary to follow the complaints procedure copies can be found on the website or a copy can be obtained from the Childcare Lead or Administrative Manager.

We display CIW contact details in our foyer in our building.

### **Arrangements for dealing with an emergency**

The club has comprehensive emergency procedures. Details can be found on the website or be obtained from the Childcare Lead or Administrative Manager. This Statement of Purpose and all Policies and Procedures are reviewed and updated as necessary and or in line with any changes in regulation and at least annually. Any changes to the service are notified to CIW. The club notifies parents and carers of any changes to the clubs' Policies and Procedures via email or we strongly encourage parents to frequently check our website for policy updates.

<b>This Statement of Purpose was passed for use in Kinnerton Little Acorns</b>	
On: 7 <sup>th</sup> March 2025	
By: Kayleigh Ho	Position: Administrative Manager
Date of planned review 1 <sup>st</sup> July 2025	